

Special Diets for Home Based Program

Policy:

To ensure all children enrolled in a Home Based program have access to foods at socializations as required by a special diet or diet preference, Early Head Start (EHS) Educators/Home Visitors (HV) will submit necessary paperwork to Health/Nutrition Services Unit for diet completion.

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Procedure

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1. Early Head Start (EHS) Educators/Home Visitors (HV) will complete an Internal Request for Follow-up Services with the following documentation:
 - a. Internal Request Follow-up Services
 - b. Special Diet Order Form
 - c. Release of Confidential Information
 - d. Health History
 - e. Nutrition History
 - f. Enrollment Questionnaire
2. A Special Diet card will be issued to the Early Head Start (EHS) Educators/Home Visitors (HV) to be placed in the Special Diet Socialization binder. **Note: This binder will be present at the socialization.**

