

SETA Head Start

8020 - Monitoring Worksheet

008_17. (F) FPA Building and Follow Up

Due: _____
 Scheduled: _____
 Actual: _____

1	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>There is evidence that the Family Partnership process has been initiated as early in the program year as possible. 45 CFR 1302.52 (a) 45 CFR 1302.50 (b)(3)</p> <p>Notes:</p>
2	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>The Family Partnership Agreement (FPA) is dated and signed by staff and parent/guardian. 45 CFR 1302.101 (a)(4)</p> <p>Notes:</p>
3	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>The FPA process supports the families well-being, including family safety, health, and economic stability (i.e., emergency needs.) 45 CFR 1302.52 (a)</p> <p>Notes:</p>
4	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>An intake and family assessment is completed to identify family strengths and non-emergency needs related to the family engagement outcomes. 45 CFR 1302.52 (b)</p> <p>Notes:</p>
5	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>The FPA goal is linked to one of the seven outcomes from the HS Parent Family and Community Engagement Framework. 45 CFR 1302.50 (b) & (c)(1)</p> <p>Notes:</p>

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6	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>The FPA goal is individualized and reflects clear and attainable strategies and timetables for the family to achieve outcomes. 45 CFR 1302.50 (b)(3) 45 CFR 1302.52 (c)(3)</p> <p>Notes:</p>
7	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>Follow up to the FPA is completed to review its progress, revise goals, evaluate and track whether needs and goals are met, and adjust strategies through an ongoing basis, as necessary. 45 CFR 1302.52 (c)(3)</p> <p>Notes:</p>
8	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>FPA's adequately identify and build upon any pre-existing plans or agreements with other community agencies and available resources in order to avoid duplication of effort. 45 CFR 1302.52 (d)</p> <p>Notes:</p>
9	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>Concerns and needs identified by the family are addressed by staff members. 45 CFR 1302.34; 1302.46; 1302.50; 1302.53; 1302.62</p> <p>Notes:</p>
10	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	<p>There is evidence that the program establishes collaborative relationships and partnerships, with community organizations. 45 CFR 1302.52 (a) 45 CFR 1302.50 (b)(3)</p> <p>Notes:</p>

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11	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	There is evidence that the family partnership process continues for as long as the family participates in the program, based on parent interest and needs. 45 CFR 1302.52 (a) 45 CFR 1302.50 (b)(3) Notes:
12	<input type="checkbox"/> Non-Compliant <input type="checkbox"/> Compliant <input type="checkbox"/> Not Applicable	Tracking systems (child files and Child Plus) are organized, clear, comprehensive, shows continuity in service delivery, timely, and current. 45 CFR 1302.42 (d)(2); 1302.101 (a)(4) Notes: