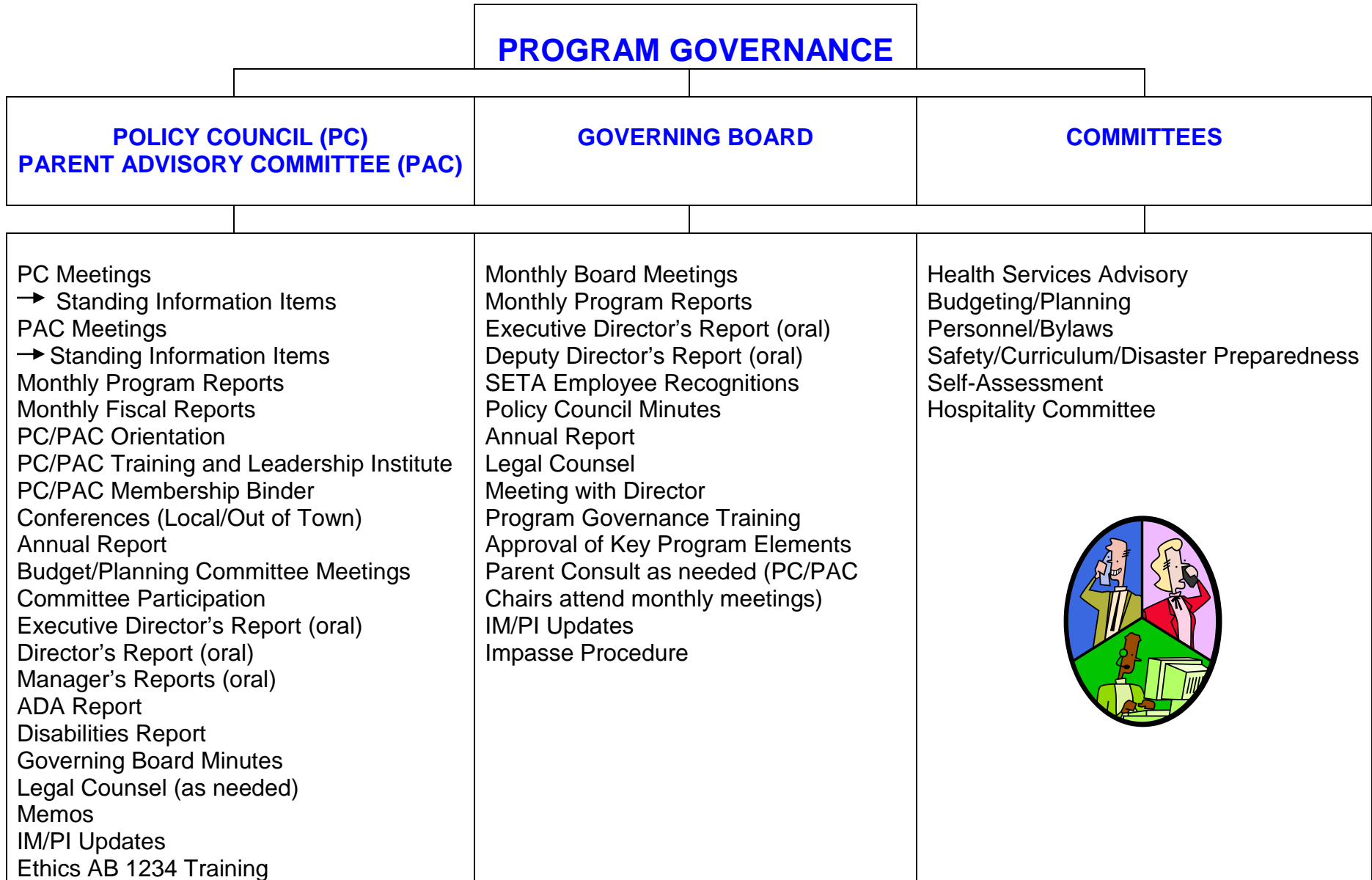


COMMUNICATION SYSTEM



STAFF



ROUTING

MEETINGS

TRAININGS/RESOURCES

E-mail
 Fax
 Telephone
 Web Site
 Communication Boards
 CFS Newsletter (periodic)
 Voicemail
 Memos
 Weekly Courier



Policy Council (PC)
 Parent Advisory Committee (PAC)
 Head Start Managers Meetings
 SETA Management Team Meetings
 ACF Monthly Conference Calls
 Site Supervisors Meetings
 Site Meetings
 Site Regional Meetings
 Chiefs Meetings
 Program Officers Meetings
 Leadership Meetings
 FSW Meetings
 Unit Meetings
 Content Area Meetings
 Delegate Director's Meetings
 Early Head Start Meetings
 Delegate Support Staff Meetings
 All Staff Meetings/Pre-service
 Fiscal Meetings
 Family Case Management Meetings
 Staffing/Multi-disciplinary Team Meetings
 Food Service Meetings

All Staff Training/In-Service
 Local Conferences
 State, Regional, and National Conferences
 On-site training
 Supervisor's Training
 Policies & Procedures
 New Employee Orientation
 Job Descriptions
 Coaching/Mentoring
 Delegate Kick-Off
 Delegate On-Site Training
 Delegate PIR Training
 Labor Contracts
 Union Meetings
 PC/PAC/GB Meeting Minutes
 Disaster Preparedness binder
 On-site ECE classes
 CPR/First Aid
 Child Abuse/Neglect
 Safety/Supervision/Standards of Conduct
 Regional (Cluster) Training
 Teacher Tool Kits
 Education/School Readiness Resources

FAMILIES

WRITTEN COMMUNICATION

MEETINGS

TRAININGS

Event Flyers
 Site Calendars
 Site Newsletters
 Parent Handbook/Parent Orientation
 Transition Brochure
 IDPs
 IEP/IFSPs
 Memos
 Daily Exchange Log (EHS)
 PC Meeting Minutes
 PAC Meeting Minutes
 Head Start Brochures
 Site Resource Binders
 Parent Bulletin Boards
 Job Announcements
 Quality Assurance Forms
 "Ouch" Report Form
 Family Contact Form
 Family Partnership Agreement
 Parent Committee Minutes
 Family Literacy Newsletter (FLIP)


Center Committees
 IEP/IFSPs
 Home Visits
 Teacher/Parent Conferences
 Parent Meetings
 Safety Net Services/Meetings
 Child Study Team Meeting (CST)
 Child, Health & Disability Committee
 Health Services Advisory Committee
 Family Partnership Agreements
 Family Contact Forms
 Community Meetings
 Male Involvement Meetings
 Translation Services/Bilingual Staff



Parent Trainings at the center
 SETA Job/Career Centers
 Employment & Training Services
 Parent Leadership Institute
 State, Local and National Conferences
 Countywide Parent Trainings
 Parent Interns
 Parent Aide Training
 School Readiness Aide Training
 On-call Cook Driver Training Series
 Parent Ambassadors
 Male Involvement/Daddy and Me Activities
 Parent Teaching Pyramid Series

COMMUNITY



RECRUITMENT/ MARKETING	OTHER AGENCIES/ COLLABORATION PARTNERS	HEAD START MEMBERSHIP IN COMMITTEE/BOARDS
<p>TV/Radio Programming Public Service Announcements Paid Advertisements Recruitment Flyers Community Events Community Presentations Newspaper Articles Door to Door Site Open Houses Word-of-Mouth Annual Report (available the website)</p> 	<p>U.C. Davis/Medical Center ALTA California Regional Center Department of Human Assistance Department of Health & Human Assistance Child Action, Inc. California Department of Education (CDE) School Districts SELPA's California State University, Sacramento Housing Authority (SHRA) Community Colleges (Cosumnes, ARC, SCC) WIC Sacramento County Office of Education EFNEP (UC Davis) Job Corp Women Escaping a Violent Environment (WEAVE) The Birthing Project River Oak Center for Children Nurse Family Partnership Health Education Counsel (HEC)</p>	<p>First 5 Advisory Committee CHDP Local Child Care Planning Council Hunger Commission Mutual Assistance Network SETA Job/Career Centers Child Action, Inc. California Head Start Association Region IX Association National Head Start Association Health Services Advisory Committee Head Start/State Dept. of Education Advisory Committees Community College Advisory Committees County Infant Mortality Coalition</p>

DELEGATES

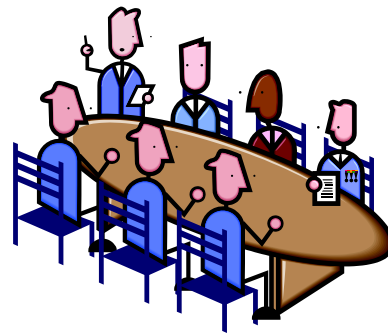
WRITTEN COMMUNICATION

MEETINGS

TRAININGS/RESOURCES

Policy Council Meeting Minutes
 Governing Board Minutes
 Sacramento County Annual Report
 E-mail
 Memos
 Correspondence
 Monthly Program Report
 Event Flyers
 Countywide Delegate Calendar of Events
 Monitoring Reports
 Fiscal Reports
 IM-PI Updates
 Countywide PIR Report
 Countywide Disabilities Report
 Monthly Enrollment Report
 Delegate Agreement/Contract
 Annual Report

Delegate Director Meetings
 Countywide Health/Nutrition Content Mtgs
 Countywide Special Education Content Mtg
 Countywide Education Content Meetings
 Countywide Early Head Start Content Mtgs
 Countywide Mental Health Content Mtgs
 Countywide FCP Meetings
 Countywide Home Base Meetings
 EHS-CCP Monthly Meetings



Delegate Kick-Off
 Delegate Protocol Training
 Delegate On-Site Training
 Delegate PIR Training
 Grant/Refunding Application Training
ChildPlus Training
 Countywide Parent Conference
 Countywide Parent Trainings
 Parent Leadership Institute
 Webinars
 Local Conferences
 State, Regional and National Conferences
 Mentor/Coach Project

EHS PARTNERS

WRITTEN COMMUNICATION

MEETINGS

TRAININGS/RESOURCES

Sacramento County Annual Report
 E-mail
 Memos
 Correspondence
 Monthly Program Report
 Event Flyers
 Countywide Delegate Calendar of Events
 Monitoring Reports
 IM-PI Updates
 Countywide PIR Report
 Countywide Disabilities Report
 Monthly Enrollment Report
 Standard Operating Procedures binder
 Service Provider Agreement/Contract
 Annual Report

Countywide Early Head Start Content Mtgs
 Countywide Home Base Meetings
 Monthly Partner Meeting
 Staff Support Meetings



Delegate Kick-Off
 Delegate Protocol Training
 On-Site Training
 PIR Training
ChildPlus Training
 Countywide Parent Conference
 Countywide Parent Trainings
 Webinars
 Local Conferences
 State, Regional and National Conferences
 Health Screening Training
Partners for a Healthy Baby Training
HELP Training
 Partners Standard Operating Procedures
ChildPlus Procedure Manual